

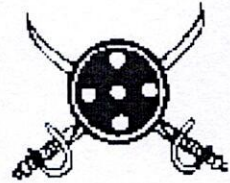


OFFICE OF THE MUNICIPAL COUNCIL: KHORDHA

At/P.O. /Dist. - Khordha.

Phone No. 06755-220674

E-Mail- khurda_municipality@yahoo.co.in



No 2064 /

Date 29.6.26 /

EXPRESSION OF INTEREST (EOI)

For Operation & Maintenance of Buxi Pokhari, Ward No.16 under AMRUT2.0 by Mission Shakti Groups

Office of the Municipal Council, Khordha invites **Expression of Interest** in sealed cover from interested Mission Shakti SHGs to be engaged for **Operation & Maintenance of Buxi Pokhari, Ward No.16 under AMRUT2.0**. The sealed Expression of Interest should be submitted to The Executive Officer Khordha Municipality on or before 7.7.2026 time 11 AM. The Bid will be opened on date 7.7.2026 time 3 PM in the Chamber of Executive Officer, Khordha Municipality. The sealed envelope should be superscripted with "**EOI for Operation & Maintenance of Buxi Pokhari, Ward No.16 under AMRUT2.0**". The detailed terms and conditions of the Expression of Interest is available on the website: <http://www.khordhamunicipality.in>


29/06/26

Executive Officer
Khordha Municipality

Memo No. 2065 /Dtd 29.6.26 /

Copy to the MIS Computer Programmer, Khordha Municipality for upload the above in Khordha Municipality website.


29/06/26

Executive Officer
Khordha Municipality

Memo No. 2066 /Dtd 29.6.26 /

Copy submitted to the Joint Secretary to Govt, H& UD Dept. for favour of kind information and necessary action.


29/06/26

Executive Officer
Khordha Municipality

Memo No. 2067 /Dtd 29.6.26 /

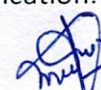
Copy submitted to the Chairperson Khordha Municipality for information.


29/06/26

Executive Officer
Khordha Municipality

Memo No. 2068 /Dtd 29.6.26 /

Copy to the office Notice Board of Khordha Municipality for wide Publication.

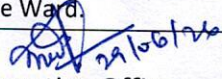

29/06/26

Executive Officer
Khordha Municipality

General Conditions

1. The interested SHGs may be download the EOI documents including formats of Bid from the <http://www.khordhamunicipality.in> and district portal.
2. The authorized representative of the bidding SHGS will be present at the time of opening of the EOI. In case of absence of the bidders or their representative, the committee has the right to open the EOI.
3. The bids will be evaluated on the basis of criteria such as year of SHGS formation, Group Management, PAN Number, Group Integrity of members by a committee constitutes for the purpose and the findings of committee will be in final & binding. The same cannot be challenged at any other forum thereafter. In tending bidder will have to submit undertaking in this regard.
4. The KMC representative will reserve the right to reject the bid quoted by SHGS, if not satisfied with the concerned SHGS credibility & past performance record etc.
5. No communication shall be entertained over telephone, fax, and email or in person questioning the decision of the committee.
6. Any disputes arise over the quality of the service will be verified by the designated official of KMC only.
7. There should not be any pre-condition of advance payment or time limit, whatsoever the bid submitted will be taken as absolute without any pre condition.
8. Only the qualifying SHGS will be considered for the said assignment.
9. In the event of delayed in the work against agreed timelines, waitlisted or empaneled MSHs can be on boarded for timely completion of work.

SL NO	PARAMETER	CRITERIA
1	SHG Formation	On or Before 01/04/2022
2	SHG Management	Strictly adhering to Panchasutra (Regular Meeting, Regular Savings, Regular Internal Lending, Regular Repayment, Regular Record Keeping)
3	PAN Number	Must have Permanent Account Number(PAN)
4	Involvement of SHG & their MSGs in IGA	Most have been previously engaged in Income generating Activities
5	Financial Behavior of SHG	No financial irregularities(Such as Loan declared as NPA, right of, One time settlement of Loan etc)
6	Annual Financial Turnover	Turnover of 1 lakhs at least once in last 3 years
7	Groups Integrity	No record of involvement in any antisocial or criminal activities.
8	Qualification	The minimum qualification of any member the group should be matriculation or above
9	Location	MSG must belongs to the same Ward


Executive Officer
Khordha Municipality

Selection Committee

1. The MSG which secures the maximum marks will be selected for **Operation & Maintenance of Buxi Pokhari, Ward No.16 under AMRUT2.0**. If more than one MSG secures the highest mark, then selection will be done through lottery.
2. The selection committee shall consists of following members:
 - a) Chairman- Chairperson
 - b) Convener- Executive Officer
 - c) Municipal Engineer- Member
 - d) CDPO or Representative- Member
 - e) DMM & COs- Member
 - f) Concerned Ward Officer- Member

Roles & Responsibilities of SHGS assigned to Operation & Maintenance of Buxi Pokhari, Ward No.16 under AMRUT2.0:

1. Daily Operations & Environmental Guarding

- **Routine Upkeep:** Responsible for the hands-on, day-to-day functioning and monitoring of Buxi Pokhari located in their vicinity.
- **Contamination Prevention:** Strictly ensure that no sewage, septage, or polluted water flows into the waterbody to maintain water quality.
- **Waste Management:** Maintain strict hygiene standards around the site. Ensure that no garbage, plastic, or waste is dumped near or into the water body under any circumstances.
- **Deweeding & Vegetation Control:** Periodically clear out aquatic weeds (such as water hyacinth, algae blooms, or wild grass) from the waterbody if necessary, ensuring the surface remains clean and sunlight can penetrate the water.
- **Operation & Maintenance Cost:** Rs. 3,229/- per month (**Duration:** 5 Years).

2. Beautification & Community Access

- **Surrounding Management:** Manage and maintain the immediate perimeter and surroundings of the pond.
- **User-Friendly Environment:** Ensure the area is clean, safe, aesthetic, and welcoming for community members and visitors from all aspects.

3. Liaison & Coordination

- **Institutional Coordination:** Maintain active liaison with the **Khordha Municipality (KMC)** to report issues, align with municipal standards, and escalate technical concerns.
- **Peer Collaboration:** Network and share daily information with other functioning SHGs to adopt best practices pertaining to the wellbeing and sustainable maintenance of local water bodies.

4. Safety, Security & Asset Protection

- **Safety Vigilance:** Monitor the perimeter fencing, gates, and lighting systems around the pond to ensure public safety, particularly during evening hours.
- **Incident Reporting:** Promptly report any acts of vandalism, damage to public property (benches, lights, walkways), or anti-social activities around the water body to KMC or local authorities.
- **Record Keeping:** Maintain a simple daily logbook/register detailing cleaning activities, major observations, and any visitors or incidents of note.

Eligibility criteria for SHG

- a) Must have active members with good proven record of good conduct.
- b) Must have active bank account, PAN Card.
- c) Must not have defaulted repayment to any loan taken from Banks either group or personally loans at any point of time.
- d) Must not have any court / criminal case.



OFFICE OF THE MUNICIPAL COUNCIL: KHORDHA

At/P.O. /Dist. - Khordha.

Phone No. 06755-220674

E-Mail- khurda_municipality@yahoo.co.in



Annexure I

Application Form

Khordha Municipal Council invites application from mission Shakti Group to identify & select IPs for the project on **"For Execution of Operation & Maintenance of Buxi Pokhari, Ward No.16 under AMRUT2.0 by Mission Shakti Groups"**. The interested mission Shakti Group is hereby requested to furnish following information as per the details given below:

1. Name of the MSG: _____
2. Year of Formation: _____
3. No. of Members in the Group: _____
4. Name of the President/ Secretary: _____
5. Location & Address(with ward no): _____
6. Financial Transaction in the Last 03 Years(In lakhs): _____
 - a) 2023-2024: _____
 - b) 2024-2025: _____
 - c) 2025-2026: _____
7. Balance as on (Last date of previous Month): _____
8. Activities undertaken in the last three years: _____

BANK DETAILS

Account No.

Name of the Bank:

IFSC Code:

DECLARATION

We do hereby declare that our group has never been involved in any anti-social/ illegal activities & the information furnished above regarding our group_____ (Name of the group) in Ward No_____ under Khordha Municipal Council is true to the best of our knowledge & belief.

Signature & Seal of the President

Signature & Seal of the Secretary

Mobile No:

Mobile No:

NB: Kindly attach a Photocopy of cover page & last page updated bank passbook for our ready reference.

Annexure II

List of Documents to be submitted by MSGs with Application

1. First resolution on formation of the group & saving amount per member per month.
2. Latest resolution to know the regularity of meetings.
3. Updated bank passbook
4. Cashbook- To know the detail of financial transaction.
5. List of income generation activities
6. Involvement in govt program i.e SeTP, AHAAR etc
7. PAN Card
8. Original Documents to be verified at the time of Scrutiny.